

Statement of purpose

Name of the establishment: Mr T Shawaf

Dated:

1. The aims and objectives of the establishment/agency

- Mr. T Shawaf provides Gynaecological and Reproductive Medicine (Fertility , hormonal disturbance, Menopause, pre and early pregnancy care) services for adult patients over the age of 18
- The services include consultation on fertility care, investigations and treatments including IVF; pre and early pregnancy care; menopause; gynaecological conditions; surgical procedures related to reproductive and specifically to fertility care.
- Dr Shawaf routinely consults 6 days a week and offer also and aims to provide one-to-one and couples consultations and treatment tailored to individual and couples needs.
- The objectives of the clinic are to diagnose individual need, provide a plan of care tailored to that need and to support each person using cutting edge technology, latest in evidence based medical research and advancement in an integrated health care where advanced medical diagnosis and treatment and complementary support go hand in hand.
- He aims to deliver a patient centred experience characterised by a gentle approach and respect for each person's individual needs.
- To support his aims and objectives, Mr. Shawaf has the experience and knowledge and has access to and a close working relationship with highly regarded, long established and successful licensed assisted reproduction centres. Similarly he collaborate with consultant doctors, (gynaecologists, obstetricians, paediatricians, general practitioners), laboratory and imaging. He work and collaborate closely with fertility providers licensed centres as well as a wide variety of complementary therapists ranging from acupuncture to nutrition and osteopathy, homeopathy, healing and reflexology.
- Dr Shawaf provide electronic and written information on a wide variety of clinical subjects for patients to enhance their understanding and enable them to make informed choices about their health. The clinic web site also includes extensive information on aspects of care provided.

2. The name and address of the registered provider and of any registered manager

Provider: Dr T Shawaf
Practice Address: 64 Harley Street, London W1G 7HB
Practice Phone: 07521485832
E mail: talha@drtalhashawaf.com

Correspondence Address: PO Box 1181, Bushey, WD2 9GE
E Mail: megan@drtalhashawaf.com

3. The relevant qualifications and experience of the registered provider and any registered manager

I have been a consultant from 1983 and on the specialist register since 1990.

I have been a practicing Consultant Gynaecologist in the NHS from 1995 to 2013 (Barts Health NHS Trust) and in the private sector from 1990.

I have been involved in providing medical care, research and advancing fertility treatment from 1987 to date.

From 1994 to 1995 I established the Assisted Reproduction and Gynaecology Center (ARGC) and was the Medical Director and HFEA person Responsible from 1994-1995.

I joined the Barts ND The London Center for Reproductive Medicine in 1995 and was lead clinician from 2003-2005 and senior consultant from 2003-2013 when I retired. I had a private obstetric practice from 1990 till 2007 mainly at the Hospital of St John and St Elizabeth Birth Unit.

My private fertility and reproductive medicine licensed work from 1995 to date was at Herts and Essex Fertility Centre (previously) and Centre for Reproductive Medicine London where I conducted my IVF. In both these centres (which are HFEA licensed) I have third party agreement and have a satellite fertility care arrangement as in the HFEA code of practice. I have admission privileges at the Hospital of St John and St Elizabeth and do my surgical procedure there.

My qualifications are:

MBChB 1971 Baghdad Medical College, IRAQ

MRCOG UK 1978

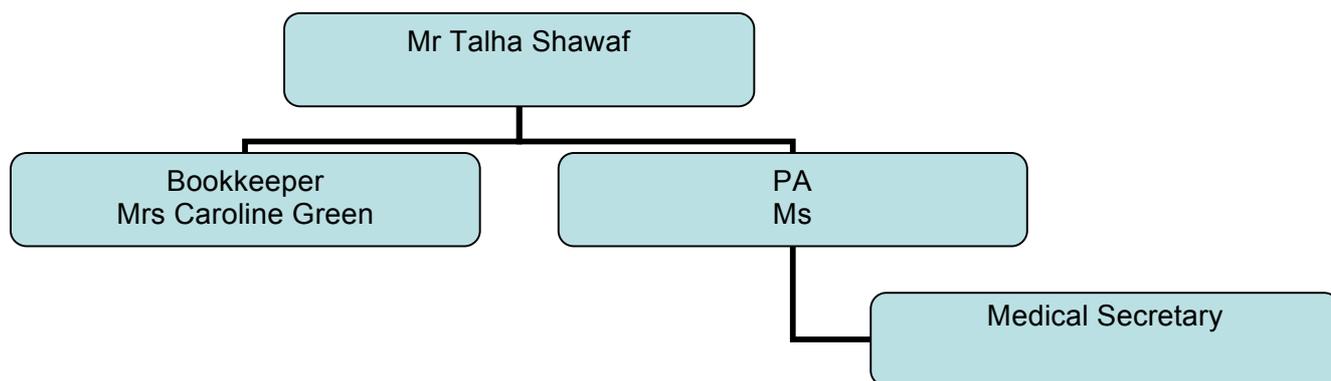
FRCS ED 1982

FRCOG UK 1991

4. The number, relevant qualifications and experience of the staff working in the establishment, or for the purposes of the agency

Role	Number employed or with practising privileges	Permanent (P)/ Agency (A)	Relevant qualification(s)	Relevant experience
Consultant	Mr Talha Shawaf	P		As per CV
PA				
Bookkeeper	Mrs Caroline Green	P	Accountancy qualification (HCIMA)	Credit Manager at Four Seasons Hotel London for 5 years, working in the health sector for 8 years.
Secretary				

5. The organisational structure of the establishment/agency



6. The kinds of treatment and any other services provided for the purposes of the establishment/agency, the range of needs which those services are intended to meet, and the facilities which are available for the benefit of patients

The following services are provided by Dr Shawaf

Gynaecological outpatient services for adults over 18.
Fertility and Reproductive Medicine care including IVF

Most items used are CE marked single use. Where items are reusable a contract is in place with a registered decontamination provider

Where Pathology specimens are taken a contract is in place with an external accredited Pathology Laboratory to process and report on specimens.

Where ultrasound assessment is required, patients are examined on site by Dr Shawaf and occasionally referred to Clinical Diagnostic Services. All other diagnostic or screening requirements are referred to a registered provider.

Where surgery is required the patient will be referred to a relevant colleague as Mr. Gordon does not undertake surgical procedures

Where specialist gynaecological services are needed, not in the expertise of Dr Shawaf the patient will be referred to a specialist in that field or referred to general practitioner as agreed with the patient.

Clinical Governance is managed through peer review and annual appraisal

Patients are offered reviews of their conditions and care at regular intervals, or on request, where appropriate

7. The arrangements made for consultation with patients about the operation of the establishment/agency

Clients booking for the first time to see Mr Shawaf are sent a letter detailing the services offered. They are requested to have a GP referral. The patients are also sent a health questionnaire prior to the visit and to bring previous correspondences, relevant investigations and treatment details. A patient's guide is available and a patient questionnaire is sent post appointment on the person's experience.

8. The arrangements made for contact between any inpatients and their relatives, friends and representatives

Mr Shawaf sees inpatients and has out patient clinic at Hospital of St John and St Elizabeth. He performs fertility procedures at CRM London, Herts and Essex Fertility and City Fertility Centres (all HFEA Licensed). Third party agreements are signed and HFEA code for satellite arrangements in place.

9. The arrangements for dealing with complaints

Dr Shawaf welcomes both positive comments and complaints and seeks to learn and improve services as a result. Patients can make a complaint in the first instance by speaking with the PA, in person or by telephone, letter, fax or e-mail. The complaint will be handled in a sympathetic and understanding manner.

Dr Shawaf is responsible for investigating all complaints, reviewing and analysing them, in order to learn lessons from them. His long experience with the NHS risk management and clinical governance is valuable in this respect.

Complaints will be dealt with according to the Complaints Procedure

10. The arrangements for respecting the privacy and dignity of patients

Dr Shawaf operates a specific policy on Privacy & Dignity along with a policy on chaperoning. All consultations are carried out in a private environment.

Signed: _____

Designation: Consultant Gynaecologist