# **Harley Street Reproductive Medicine**

#### Who we are

Dr Shawaf is a highly qualified doctor in reproductive medicine and a leader in this field. He has been practicing for more than 30 years as a consultant and 25 years as a specialist. When visiting the clinic you will receive one to one care in comfortable surroundings.

#### What we do

Reproductive Medicine is specialist gynecological branch. It encompasses a large section of gynecological care. It covers care of the infertile (sub fertile) couple in all its aspects from initial assessments to find a cause, medical, surgical and assisted reproduction technologies as in vitro fertilisation, fertility advice for women with cancer and latest advances in this branch. Reproductive Medicine covers gynecological endocrinology (hormonal dysfunction) as menstrual irregularities and polycystic ovarian syndrome.

Care of the menopausal women is part of the reproductive medicine care. We also at HSRM care for other gynecological complaints and advice on pre pregnancy care. Our style and dedication brings a patient centered care and rests on a foundation of specialist medical expertise. We offer you many complementary health care options from our associates as we focus on your complete 'body mind' health.

We organise ourselves around you. We offer one-to-one consultations. You might find a single type of treatment suits you, or that integrating two or more approaches best meets your needs.

You may want us to tailor your care, or perhaps you'd prefer to receive information that helps you make your own decisions.

Above all, the values of integrity, respect and partnership are at the heart of everything we do.

### Integrated healthcare

The beauty of integrated healthcare is that we can refer you to other specialists and practitioners, giving you the opportunity to derive the benefits not just of one specialties but of a number of treatments combined in a holistic programme that supports your unique needs.

We know that this holistic approach to health and wellbeing can be highly therapeutic for adults, children and babies, and we have close links with external medical teams to whom you can be referred for additional treatment not available.

#### How it works

We are here to assist you in making your choices and guide you towards reaching the understanding and knowledge of treatments and therapies best suited to your needs both medically and holistically. We will ensure that if you have been referred for a specific treatment by another colleague your consultations and ensuing treatment will reflect the support you are already receiving from us. Whilst if you have been self-referred we will ensure that we will take account of previous treatments you have had use this when proposing new treatments.

Consultations are on a one-to-one basis with Dr Shawaf. When it is appropriate you may meet with another practitioner as part of your overall integrated healthcare programme.

Confidentiality is assured at all times whether you are attending one of our workshops or courses, or seeking one-to-one advice and support.

# **Statement of Purpose**

Harley Street Reproductive Medicine aims to deliver a patient experience characterised by comfort and respect for the patient's individual needs and views.

Our goal is to deliver high quality care that provides patients with the best outcomes, based on a holistic approach combining modern medical expertise and a range of complementary therapies.

A range of services are available through the clinic including consulting, counselling and complementary therapy.

### Leaflets, workshops, health concerns and products

We offer a wide range of electronic (and printed) information to help you make decisions on the treatment and support you might need to enhance your health and well-being. Please call or email us for details.

You can also log on to our web site which contains more information on our services, treatments, practitioners etc.

## **Cancellations**

If you need to cancel we ask for 48 hours' notice. Cancellation after this period will incur a fee. If we cancel an appointment we will give you as much notice as possible.

## Confidentiality

Ongoing communication is at the heart of our integrated healthcare and if you approve we will share your information with your consent with others caring for you as your family doctor, referring person and with those you chose to be referred to. At all times, your details are kept confidential. We follow the confidentiality guidelines of the GMC and Human Fertility and Embryology Authority (HFEA).

### Chaperone

You may request a chaperone to accompany you during an intimate examination.

## Childminding

Employees of 64 Harley Street cannot act in loco parentis there for should you need to bring a child/baby with you please ensure that they are suitably supervised at all times.

# **Payment and Insurance**

Charges for treatment and payment can be forwarded to you prior to your visit and are on our web site. The charges vary depending on your needs. We will be able to provide you with a current tariff. Please confirm the price and method of payment when you make a booking. Please check whether your medical insurance covers your treatment. In order to claim you may need to be referred by your GP or another doctor. Please be aware that you are responsible for payment and for reclaiming the amount from your insurance company.

The team is here to help you expedite the claim if at all possible.

# **Complaints**

We welcome comments and feedback from clients. Should you be unsatisfied with any aspect of the services provided please bring this to the attention of a member of staff. Should you wish to write formally, please send correspondence to Dr T Shawaf at 64 Harley Street London, W1G 7HB address.

All complaints are dealt with within the Complaints Policy, a full version of which is available on request. We aim to deal with complaints in an open and courteous manner, quickly and efficiently, and to the fullest possible satisfaction of the customer. Written complaints are acknowledged within 3 working days of receipt, by telephone or in writing, whichever is appropriate. Dr Shawaf aims to provide a full response within 20 working days of receipt of the complaint. If this is not possible, the complainant is notified in writing, explaining the reason.

If you are not satisfied with the outcome of the handling of your complaint, you can lodge the complaint with:

Care Quality Commission Finsbury Tower 103-105 Bunhill Row London EC1Y 8TG 020 7448 9200

Copies of the most recent inspection report by the Care Quality Commission are available upon request or are obtainable from the Care Quality Commission website: www.cqc.org.uk

## **Specialist and hospital care**

If you require specialist investigations, licensed assisted reproduction (IVF, IUI etc) or surgical treatment we partner with external licensed centres and medical teams and hospitals, working with these centres when required.

#### How to find us

Parking: There are several parking meter spaces in the streets surrounding Harley Street area which are available for up to 4 hours.

Congestion Charge: Harley Street is within the Congestion Charge Zone.

*Via tube or bus:* 64 Harley street is just a few minutes' walk from Bond Street, Oxford Street and Baker Street tube stations.

Check tfl.gov.uk for all the local bus routes.

# **Opening times**

Monday – Thursday 8.00 am – 7.00 pm Friday 8.00 am – 7.00 pm Saturday 9.00 am – 2.00pm as required Sunday as required

### Contact us

# **Getting to:**

